

CHECK LIST FOR JAPANESE GOVERNMENT SCHOLARSHIP APPLICANTS

Please check before submitting your documents.

	Requirement	Check	Notes
a	2023 APPLICATION FORM FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP (RESEARCH STUDENTS)	1 original	<input type="checkbox"/> Use uploaded form Every year this form is renewed by MEXT in December, but the revision is small. The applicant may prepare the document with the uploaded form.
b	Application for Admission to the United Graduate School, Special Program for International Students in Tropical and Subtropical Agriculture and Related Sciences (three-year doctoral course, October 2023-September 2026) for a Japanese Government Scholarship (Special Selection)	1 original	<input type="checkbox"/> Use uploaded form
c	Field of Study and Study Program	1 original	<input type="checkbox"/> Use uploaded form
d	Official proof of the applicant's master's degree or a certificate issued by the applicant's graduate school indicating that the applicant is expected to receive a master's degree	1 original	<input type="checkbox"/> If the document is written in a language other than Japanese or English, please submit a translation in English.
e	Official proof of the applicant's undergraduate degree	1 original	<input type="checkbox"/> If the document is written in a language other than Japanese or English, please submit a translation in English.
f	Official transcripts of the applicant's academic records including GPA for both the graduate and undergraduate grades	1 original each	<input type="checkbox"/> If the documents are written in a language other than Japanese or English, please submit a translation in English. Be sure to attach the section where the university's evaluation system is described.
g	GPA check Sheets for both the graduate and undergraduate grades.	1 original	<input type="checkbox"/> Use uploaded form If there is no explanation of grade evaluation system on your academic transcript, you must submit a document to justify your conversion of GPA and calculation of GPA.
h	Certificate of citizenship issued by a government authority or a copy of your passport	1 original or 1 copy	<input type="checkbox"/> If the document is written in a language other than Japanese or English, please submit a translation in English.
i	Passport-sized photographs (4.5 × 3.5 cm) (showing head and top of shoulders with face and shoulders square on white or light-coloured background.; no hat except for religious or medical reasons)taken within six months of the application date with the applicant's name and nationality written on the reverse side	5 photographs	<input type="checkbox"/> Two photographs should be attached to the application form, and the other three should be enclosed therein. Photographs can be submitted by data, maximum jpg file size: 3MB, but do not change the aspect ratio.
j	List of publications	1 original	<input type="checkbox"/> Use uploaded form
k	One copy of the master's thesis or an equivalent paper Those who have not yet received a master's degree should send a report (in English) of their current research project.	1 copy	<input type="checkbox"/> An English abstract is required if the original is not in English. If the master's thesis is very long, a summary (2--3 A4 pages) is acceptable.
l	All reprints (copies are acceptable) of books and academic papers listed in List of Publications for part a (and i), except the master's thesis	1 copy each	<input type="checkbox"/> An English abstract (2--3 A4 pages) is required if the original is not in English. The title spelling and order of author names of books and academic papers should be written using same expression and style (upper and lower case, italic, etc.) as it appears in the reprints.
m	One copy of the official results of a TOEFL, TOEIC, IELTS, or other internationally recognized English language proficiency tests that you have achieved in the past two years	1 copy	<input type="checkbox"/> The document must indicate that the applicant has attained a level of English proficiency of 600 or higher in TOEIC (paper-based test) or similar level. If the applicant fulfills the qualifications stated in 2. Qualifications (7) Language a. 1. above, the document must also show that.
n	One copy of the relevant document of the qualifications stated in 2. Qualifications (7) Language a. 2.	1 copy	<input type="checkbox"/> The document needs to be submitted if the applicant fulfills the qualifications stated in 2. Qualifications (7) Language a. 2.
o	PLEDGE	1 original	<input type="checkbox"/> Use uploaded form
p	A detailed proposal in English or Japanese of the research the applicant hopes to pursue for the doctoral dissertation study in this program	1 original	<input type="checkbox"/> More detailed than that required for part c above. The study plan must be related to the applicant's recent research at his or her affiliated institution or enterprise. The proposal should be in Word format and prepared on A4 paper.
q	A letter of recommendation written by the head (e.g., President, Dean, etc., but not department head) of the applicant's current affiliated institution or enterprise addressed to the President of Ehime University	1 original	<input type="checkbox"/> Use uploaded form This letter must include a statement that the applicant is not applying for another university.
r	A letter of recommendation written to the Dean of UGAS-EU by a person senior to the applicant at the applicant's affiliated institution or enterprise who knows the applicant's research and study capabilities and be able to be assigned as a cooperative advisor with UGAS-EU during the applicant's period of study	1 original	<input type="checkbox"/> Use uploaded form
s	Record of contact with the prospective supervisor in which the applicant has written his/her choice of supervisor and what contact has been made and include the results of the interview examination.	1 original	<input type="checkbox"/> Use uploaded form
t	Check list	1 original	<input type="checkbox"/> Use uploaded form

Notes

- Documents a, b, c, j, o, q, r, s, t, should be prepared in typed or neatly handwritten in English or Japanese using the forms provided. They also should be prepared on A4 paper (ISO size:29.5 × 21 cm). Download and use the forms from the UGAS-EU website. <http://rendai.agr.chime-u.ac.jp/english/annai/>
- If any document for submission is written in a language other than Japanese or English, an English translation should be submitted. English translations should be provided by the issuing institution or authority.
If the issuing institution or authority is not able to provide a translation, applicants should have the document(s) translated and have them certified by the issuing institution or authority.
Both the English translation and the original document(s) should be submitted.
- Incomplete documents or documents arriving at UGAS-EU after the deadline will not be accepted.
- None of the submitted documents will be returned to the applicant.